



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Prof. Dr. <i>Bayram Ali Ersoy</i> (Coordinator) Tel: +90 212 383 5650 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Emel ORDU Tel: +90 383 4467 E-mail: <a href="mailto:bemel@yildiz.edu.tr">bemel@yildiz.edu.tr</a>	
Goce Delchev University		<b>Institutional:</b> <i>Sanja Stefanova, MSc</i>	<a href="http://arhiva.ugd.edu.mk/en/i">http://arhiva.ugd.edu.mk/en/i</a>

		(Coordinator of International Office) Tel: +389 32 550 843 <a href="mailto:sanja.stefanova@ugd.edu.mk">sanja.stefanova@ugd.edu.mk</a>	<a href="#">index.html</a>
		<b>Departmental:</b> Pavlinka Pavlova - Miteva +389 32 550 093 <a href="mailto:pavlinka.pavlova@ugd.edu.mk">pavlinka.pavlova@ugd.edu.mk</a>	

## B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	MK STIP01	051	Biological and related sciences	1 <sup>st</sup>	2 Students / 12 months	Only by individual agreement
MK STIP01	TR ISTANBU07	051	Biological and related sciences	1 <sup>st</sup>	2 Students / 12 months	Only by individual agreement
TR ISTANBU07	MK STIP01	051	Biological and related sciences	2 <sup>nd</sup>	1 Students / 12 months	Only by individual agreement
MK STIP01	TR ISTANBU07	051	Biological and related sciences	2 <sup>nd</sup>	1 Students / 12 months	Only by individual agreement



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods [total number of days of teaching periods or average duration *]	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU07	MK STIP01	051	Biological and related sciences	1 lecturer for 5 days/ 8 hours of lectures	
MK STIP01	TR ISTANBU07	051	Biological and related sciences	1 lecturer for 5 days/ 8 hours of lectures	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English	Turkish	B1	B2
MK STIP01		Macedonian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>1</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## D. Additional requirements

TR ISTANBU07:

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
MK STIP01	June 30 <sup>th</sup>	November 30 <sup>th</sup>

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

**TR ISTANBU07:**

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

**MK STIP01**

<http://cmus.ugd.edu.mk/incoming-students.html>

<http://cmus.ugd.edu.mk/faculties-departements.html>

Points	Grade	ECTS grade
Up to 50 points	5 (five)	F
From 51 to 60 points	6 (six)	E

From 61 to 70 points	7 (seven)	D
From 71 to 80 points	8 (eight)	C
From 81 to 90 points	9 (nine)	B
From 91 to 100 points	10 (ten)	A

## **2. Visa and Residence Permit**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.goc.gov.tr/main/Eng_3">http://www.goc.gov.tr/main/Eng_3</a> <a href="https://e-ikamet.goc.gov.tr/">https://e-ikamet.goc.gov.tr/</a>
MK STIP01	Martina Nikolovska - Krstevska <a href="mailto:martina.nikolovska@ugd.edu.mk">martina.nikolovska@ugd.edu.mk</a> (+389) 32 550 845	<a href="http://cmus.ugd.edu.mk/incoming-students.html">http://cmus.ugd.edu.mk/incoming-students.html</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a> <a href="https://e-ikamet.goc.gov.tr/">https://e-ikamet.goc.gov.tr/</a>
MK STIP01	Martina Nikolovska - Krstevska <a href="mailto:martina.nikolovska@ugd.edu.mk">martina.nikolovska@ugd.edu.mk</a>	<a href="http://cmus.ugd.edu.mk/incoming-students.html">http://cmus.ugd.edu.mk/incoming-students.html</a>



	(+389) 32 550 845	
--	-------------------	--



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	
MK STIP01	Martina Nikolovska - Krstevska martina.nikolovska@ugd.edu.mk u.mk (+389) 32 550 845	<a href="http://cmus.ugd.edu.mk/incoming-students.html">http://cmus.ugd.edu.mk/incoming-students.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Prof. Dr. <i>Bayram Ali Ersoy</i> Coordinator	16.02.2018	
MK STIP01	PhD Blazo Boev Rector	08.02.2018	

<sup>2</sup>Scanned signatures are accepted